

## OASIS (NORFOLK) TRANSGENDER SUPPORT GROUP CONSTITUTION

### 1. NAME

The name of the group shall be OASIS (NORFOLK) TRANSGENDER SUPPORT GROUP  
(Hereafter referred to as Oasis (Norfolk))

### 2. AIMS

The aims of Oasis (Norfolk) are to:

- + offer a safe space to all people who identify as transgender, their partners, family, friends and allies.
- + arrange meetings and visits where people who identify as transgender, their partners, family, friends and allies can meet like-minded people in a safe and supportive environment.
- + maintain a website giving details of Oasis activities, information about transgender issues and as a point of contact for people seeking help and support.
- + offer guidance and support to people who identify as transgender, their partners, family, friends and allies.
- + represent the views of the transgender community and their families to all the relevant bodies.
- + liaise with other organisations with a social, welfare or campaigning function on issues relating to gender.
- + promote equal treatment of, and the rights of people who identify as transgender, their partners, family, friends and allies.

### 3. MEMBERSHIP

Membership is open to anyone who:

- + identifies as transgender, their partners, family, friends and allies.
- + supports the aims of Oasis (Norfolk).

Membership begins by registering on the Oasis website. There is no registration fee.

A list of all members will be kept by the membership secretary.

For those wishing to be a member but who do not have internet access, application can be made in writing.

Members may resign from the group at any time by contacting the membership secretary.

Any offensive behaviour, including racist, sexist, or inflammatory remarks will not be permitted. Anyone behaving in an offensive way or breaking the equal opportunities policy may be asked not to attend further meetings or to resign from the group if an apology is not given or the behaviour is repeated. The individual shall have the right to be heard by the Management Committee, accompanied by a friend, before a final decision is made.

### 4. EQUAL OPPORTUNITIES

Oasis (Norfolk) will not discriminate on the grounds of sex, race (including colour, ethnic or national origin), sexual orientation, disability, gender reassignment, religious or political belief, pregnancy or maternity, marital status or age

## 5. OFFICERS AND COMMITTEE

The business of the group will be carried out by a committee (The Management Committee) elected at the Annual General Meeting. The Management Committee will meet as necessary.

The Management Committee will consist of 3 Officers and up to 2 committee members.

The officer's roles are as follows:

- + Chair
- + Secretary / Membership Secretary
- + Treasurer

In the event of an Officer standing down during the year a replacement will be elected by the next AGM.

## 6. MEETINGS

### Annual General Meetings

An AGM will be held at the September meeting of the Oasis (Norfolk) Group. (The third Saturday of September).

Nominations for the committee may be made to the Secretary before the meeting or at the meeting.

The quorum for the AGM will be 10 members.

At the AGM:

- + The committee will present a brief report of Oasis activities throughout the year
- + The Committee will present the accounts for Oasis (Norfolk) for the previous year.
- + The Officers and Committee for the following year will be elected.
- + Any proposals given to the Secretary at least 7 days in advance of the meeting will be discussed.

### Committee Meetings

Committee meetings may be called by the Chair or Secretary. Committee members must receive notice of meetings at least 7 days before the meeting.

The quorum for committee meetings is three committee members.

## 7. RULES OF PROCEDURE FOR MEETINGS

All questions that arise at any meeting will be discussed openly and the meeting will seek to find general agreement that everyone present can agree to.

If a consensus cannot be reached a vote will be taken a decision will be made by a simple majority of members present. If the number of votes cast on each side is equal, the chair of the meeting shall have an additional casting vote.

8. FINANCES

An account will be maintained on behalf of the Group at a bank agreed by the Committee.

*To be confirmed:*

*Details of bank account*

*Arrangements for signatories*

*Details of cheque account and internet banking*

Records of income and expenditure will be maintained by the Treasurer and a financial statement given at the AGM.

All money raised on behalf of Oasis (Norfolk) is only to be used to further the aims of the group, as specified in section 2 of this constitution.

9. AMENDMENTS TO THE CONSTITUTION

Amendments to the Constitution can only be made at the AGM.

Any proposal to amend the constitution must be given to the secretary in writing . The proposal must then be circulated with the notice of the meeting.

Any proposal to amend the Constitution will require a two thirds majority of those present and entitled to vote.

10. DISSOLUTION

If it is agreed to dissolve the group, all remaining money and other assets, once outstanding debts have been paid, will be donated to a local charitable organisation. The organisation will be agreed at the meeting which agrees the dissolution.

This constitution was agreed at the AGM of Oasis (Norfolk) on Saturday, 17<sup>th</sup> September, 2022.

Signed ..... Position in Group .....

Signed ..... Position in Group .....

Draft prepared by Serena James, 25<sup>th</sup> July, 2022